



EMAIL INSTRUCTIONS FOR IPHONE & IPAD

1. Head to '**Settings**' then '**Passwords & Accounts**'.
2. Then select '**Add Account**'.
3. Select '**Other**' from this list.
4. Select '**Add Mail Account**'.
5. Input the information requested:

Name: (This shows at the top of emails you send e.g. 'Andy Gilchrist' or Andy | i7 Creative']

Email: [Enter your Email Address]

Password: [Enter your Password]

Description: Work, Business...etc

Select **Next**

IMAP SETTINGS

INCOMING MAILSERVER

Host Name: imap.stackmail.com

Username: [Enter your Email Address]

Password: [Enter your Password]

OUTGOING MAILSERVER

Host Name: smtp.stackmail.com

Username: [Enter your Email Address]

Password: [Enter your Password]

Select **Next**

6. Finally, select the mail account and go into the '**Outgoing Mail Server**' settings. Select 'Primary Server', make sure **SSL is switched on** and the port is set to **587**.